

**KENTUCKY BOARD OF NURSING
SUMMARY OF MAJOR ACTIONS
Board Meeting
April 23 and 24, 2009**

TELLER COMMITTEE

The President of the Board appointed Scott D. Majors, Prosecuting Attorney, and Diane Thomas, Assistant to the Executive Director, to the Teller Committee for tallying of the votes for the election of officers.

ELECTION OF OFFICERS

The Board Officers elected for the 2009-2010 term:
President – Jimmy Isenberg, RN
Vice-President – Patricia Birchfield, ARNP
Secretary – Gail Wise, RN
Financial Officer – Sonia Rudolph, RN

EXECUTIVE DIRECTOR'S REPORT

Approved that the retention schedule for Master File Folders be changed as follows: All Master File Folders be microfilmed. KBN is to verify the accuracy of each microfilmed record and retain copies of all. After being microfilmed, Master File Folders for nurses licensed after 1987 are to be destroyed. The master files of nurses licensed prior to 1987 will be retained at the Kentucky Department of Library and Archives.

LEGISLATIVE/REGULATORY ISSUES

KBN administrative regulation 201 KAR 20:400, Delegation of Nursing Tasks, was withdrawn on April 8, 2009 following a request for clarification from stakeholder groups. The regulation will be submitted at a future date.

A request for Public hearing on 210 KAR 20:260 was received on April 14, 2009. The hearing was held on April 21, 2009 in the KBN office.

Accepted the proposed amendments to 201 KAR 20:056, 201 KAR 20:057, and 201 KAR 20:260.

EDUCATION COMMITTEE

Bluegrass Community & Technical College-Danville, Associate Degree Program

Focus visit following graduation of the first class of students:

Accepted the January 8 and 26, 2009 Survey Visit Report for the adherence to regulations pursuant to the first graduating class of the Associate Degree program of Bluegrass Community & Technical College, Danville.

Approved the Requirements to be Met as stated in the January 8 and 26, 2009 Survey Visit Report for the Associate Degree program of Bluegrass Community & Technical College, Danville be approved.

Directed that the program submit a response within four weeks of the April 24, 2009 Board meeting, to include a timeline for the correction of each "Requirement to be Met" identified in this report (Submission Date: May 24, 2009).

Directed that the program submit evidence that all requirements are met within six months of the April Board Meeting with a report submitted as to the final resolution of each identified requirement. (Submission Date: October 24, 2009).

Bluegrass Community & Technical College-Danville, Associate Degree Program (cont.)

Directed that should the program's response to this site visit report not provide satisfactory response to all requirements, the Program Administrator and the College President shall appear before the Board to provide justification as to non-adherence to requirements.

Directed that the approval status of the Associate Degree program of Bluegrass Community & Technical College, Danville be changed from Initial to Conditional until requirements have been met as specified above.

Campbellsville University, Campbellsville, Associate Degree Program

Focus visit following graduation of the first class of students:

Accepted the November 17-18, 2008 Survey Visit Report for the adherence to regulations pursuant to the first graduating class of the Associate Degree program of Campbellsville University, Campbellsville.

Approved the Requirements to be Met as stated in the November 17-18, 2008 Survey Visit Report for the Associate Degree program of Campbellsville University, Campbellsville.

Directed that the program submit a response within four weeks of the April 24, 2009 Board meeting, to include a timeline for the correction of each Requirement to be Met identified in this report (Submission Date: May 24, 2009).

Directed that the program submit evidence that all requirements are met within six months of the April 2009 Board meeting with a report submitted as to the final resolution of each identified requirement (Submission: October 24, 2009).

Directed that should the program's response to this site visit not provide satisfactory response to all requirements, the Program Administrator and the College President shall appear before the Board to provide justification as to non-adherence to requirements.

Directed that the approval status of the Associate Degree program of Campbellsville University, Campbellsville be changed from Initial to Conditional. The approval status of the program is subject to review should the program not adhere to established reporting deadlines or there is evidence that the program has not adhered to Kentucky regulations to the satisfaction of the Board.

RESPONSE TO REPORTS

Jefferson Community & Technical College, Louisville, Associate Degree Program

Sonia Rudolph recused herself from discussion and vote.

Accepted the January 13, 2009 report from the Associate Degree program of Jefferson Community & Technical College, Louisville.

Accepted the January 13, 2009 report submitted from the Associate Degree program of Jefferson Community & Technical College, Louisville provides evidence of the satisfactory completion of all requirements as noted in the site visit report of March 25-27, 2008.

Accepted that the Associate Degree program of Jefferson Community & Technical College, Louisville has supplied all requested information and the requirements have been met, at this time no further follow-up is required.

Directed that the Associate Degree program of Jefferson Community & Technical College, Louisville forward to the Board all communication sent to and received from the National League of Nursing Accrediting Commission related to the accreditation status of the program.

Spencerian College, Louisville, Associate Degree Program

Accepted the January 2009 response from the Associate Degree program of Spencerian College, Louisville.

Directed that during the site visit scheduled for May 2009, the Education Consultant should review the implementation of the policy as outlined in provided materials.

Directed that the approval status of the Associate Degree program of Spencerian College, Louisville remain Conditional.

Ashland Community & Technical College, Ashland, Practical Nursing Program

Accepted the final response from the Practical Nursing program of Ashland Community & Technical College, Ashland to the site visit report of October 31-November 1, 2007.

Accepted that the submitted response provides evidence of the satisfactory completion of all requirements, at this time no further follow-up is required.

Elizabethtown Community & Technical College, Elizabethtown, Practical Nursing Program

Susan Mudd recused herself from discussion and vote.

Accepted the February 23, 2009 report from the Practical Nursing program of Elizabethtown Community & Technical College, Elizabethtown.

Accepted that the February 23, 2009 report from the Practical Nursing program of Elizabethtown Community & Technical College, Elizabethtown provides evidence of the satisfactory completion of all requirements, at this time no further follow-up is required.

NEW PROGRAM APPLICATIONS/PROPOSALS

Lindsey Wilson College, Columbia, Baccalaureate Degree Program

Accepted the location for the proposed Baccalaureate Degree program at Lindsey Wilson College, Columbia, does not presently meet the requirements set forth in 201 KAR 20:350, Educational facilities and resources for prelicensure registered nurse and practical nurse programs; the program shall invite the Education Consultant to visit prior to the admission of students.

Approved that the proposed Baccalaureate Degree program at Lindsey Wilson College, Columbia, be granted Developmental approval status for an admission class no earlier than Fall 2010.

Directed that the program shall notify the Board of Nursing at the time that the first class is accepted for admission to arrange a site visit by the Education Consultant no later than two months prior to students beginning classes.

Directed that at the time of the preadmission site visit, the program shall have available for the consultant the following: documentation of the implementation of the program as compared to the approved letter of intent and program proposal; a list of students admitted to the first class and each student's adherence to established admission criteria; a copy of the nursing and campus student handbooks; a copy of each syllabus for the first semester/term; a list of faculty and clinical instructors for the first academic year as assigned by course; summary of clinical agencies to be utilized for the first academic year by course; copies of signed clinical agreements; the policy manual for the nursing program; and, a complete evaluation plan for the program.

Lindsey Wilson College, Columbia, Baccalaureate Degree Program (cont.)

Directed that the program submit a progress report at the conclusion of the first semester/term documenting the implementation of the program as compared to the letter of intent and program proposal and any revisions.

Daymar College, Owensboro, Associate Degree Program

Accepted the Letter of Intent from Daymar College, Owensboro to establish an Associate Degree program for an admission class no earlier than January 2010.

Approved that Daymar College, Owensboro be permitted to proceed to the proposal stage.

CURRICULUM CHANGES

Galen College of Nursing, Louisville, Associate Degree Program

Accepted the curriculum change proposed by the Associate Degree program of Galen College of Nursing, Louisville.

Approved the addition of an on-line track to the Associate Degree program of Galen College of Nursing, Louisville.

Directed that the Program Administrator arrange with the Education Consultant for a site visit at least one month prior to the admission of the first class.

Directed that at the time of the site visit, the program shall have available for the Education Consultant the following: documentation of the implementation of the program as submitted in the curriculum change request; a list of students admitted to the first class and the students adherence to established admission criteria; a copy of the nursing and campus student handbooks; list of faculty and clinical instructors for the first academic year as assigned by course; summary of clinical agencies to be utilized for the first academic year by course; copies of signed clinical agreements; complete evaluation plan for the program; an updated copy of the program's systematic evaluation plan to include how the curriculum change will be evaluated with respect to student achievement of program outcomes; and, off-site access to the platform with instructor level review (read-only).

Directed that the program submit a progress report at the conclusion of the second semester/term documenting the implementation of the program as compared to the traditional program and any revisions made.

Jefferson Community & Technical College, Louisville, Associate Degree Program

Sonia Rudolph recused herself from discussion and vote.

Approved the curriculum change proposed by the Associate Degree program of Jefferson Community & Technical College, Louisville.

Directed that following the first graduating class of the new curriculum, the program submit a report analyzing outcomes of the graduates as compared to those under the prior curriculum.

NEW BUSINESS

Letter to Show Cause

Gail Wise recused herself from presiding and turned the gavel over to Carol Komara, RN.

Approved that pursuant to 201 KAR 20:360, Section 1, subsection 6, the following programs of nursing with a pass rate of less than 85 percent for three (3) or more consecutive years shall be issued a letter to show cause that the approval of the program be continued:

Letter to Show Cause (cont.)

BSN Northern Kentucky University, Highland Heights

*ADN Gateway Community & Technical College, Edgewood
Hazard Community & Technical College—Lees Campus, Jackson
Spencerian College, Louisville*

Directed that the Education Consultant and a second representative from the Board shall conduct a full site survey to assess each program's adherence to the educational regulations 201 KAR 20:260 – 201 KAR 20:360 and to report to the Board the results of each visit at the June 11-12, 2009 Board meeting.

Directed that the program administrator and the head of the governing institution or designee appear before the Board at the June -12, 2009 meeting to present evidence of actions being taken on behalf of the program to correct deficiencies resulting in the low pass scores.

Directed that following the June 2009 Board meeting, the program be required to submit a plan of action by August 15, 2009 with a final report due by December 31, 2009. The Education Consultant and a second representative from the Board will make a return visit to the program following submission of the final report to assess progress. The Program Administrator and the head of the governing institution, or designee, shall return to meet with the Board at the February 2010 meeting.

PRACTICE COMMITTEE

Approved the letter of response to Linda Hunter, RN, on the administration of IV Fentanyl for the purpose of analgesia by a registered nurse.

GOVERNANCE PANEL

Approved the following staff proposal for single day board meetings:

- Single day board meetings shall be scheduled for February, August, and December.
- The single day board meetings shall begin at 10:30 a.m. on Thursday.
- The Board shall go into closed session around noon to discuss proposed decisions, at which time lunch shall be served to the board members and staff required to be present.
- Plenary sessions shall only be scheduled for the April, June, and October board meetings (two day meetings) on Friday mornings.
- For February, August, and December, the Credentials Review Panel shall determine its meeting date and time.

CONSUMER PROTECTION COMMITTEE

Approved the proposed revisions to the Guidelines for Evaluation of a Minor Incident be approved.

Approved the proposed revisions to the Guidelines for Consent Decrees.

Approved the proposed revisions to the Guidelines for Disciplinary Actions for Licensed Nurses and/or Applicants.

CONSUMER PROTECTION COMMITTEE (cont.)

Approved the proposed revisions to the Guidelines for Dialysis Technicians and/or Applicants.
Approved the proposed revisions to 201 KAR 20:162 Procedures for Disciplinary Hearings Pursuant to 201 KAR:162 Pursuant to KRS 314.091.

Approved the proposed guideline for Drug Screen Test Results.

DISCIPLINARY ACTION

Approved ten (10) Proposed Decisions, as written, and received reports on the approval of twelve (12) Agreed Orders, fourteen (14) Consent Decrees, and one (1) Removal of Licenses from Probation.

dnt:5/1/09